

Your NEW Chess Insurance Partner Portal

THE CHESS GUIDE



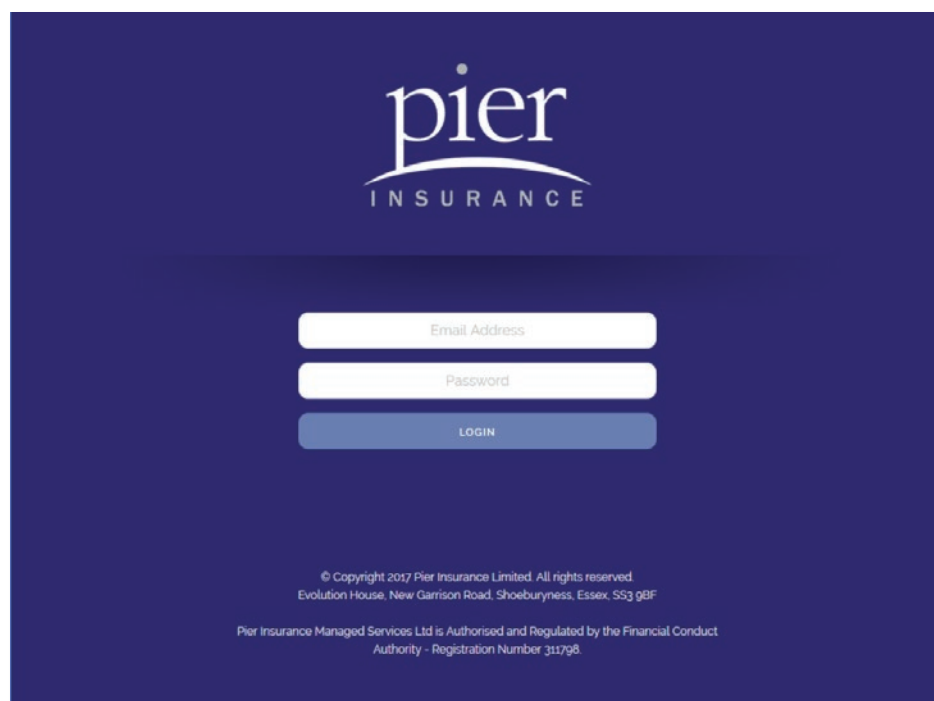
chess[®] 

A Guide to your NEW Chess Partner Portal

Step 1

Login at <https://chesspartner.co.uk/insurance-login/> with your unique user email address and password.

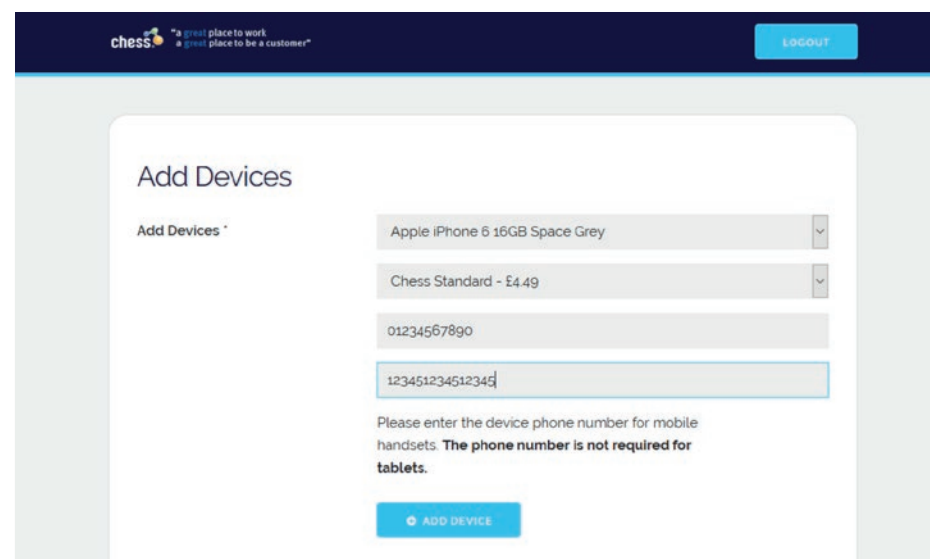
If you haven't received your log in details yet please contact insurance@chesspartner.co.uk



The screenshot shows the Pier Insurance login page. At the top center is the Pier Insurance logo. Below it are three input fields: 'Email Address', 'Password', and a 'LOGIN' button. At the bottom, there is a copyright notice: '© Copyright 2017 Pier Insurance Limited. All rights reserved. Evolution House, New Garrison Road, Shoeburyness, Essex, SS3 9BF. Pier Insurance Managed Services Ltd is Authorised and Regulated by the Financial Conduct Authority - Registration Number 311798.'

Step 2

To add a new policy, **select the required device** and **level of cover** from the drop-down lists, then add the mobile phone number and IMEI, before clicking the **'+ Add Device'** button.



The screenshot shows the 'Add Devices' page in the Chess Partner Portal. At the top right is a 'LOGOUT' button. The main content area has a title 'Add Devices' and a sub-label 'Add Devices *'. There are four input fields: a dropdown menu for 'Apple iPhone 6 16GB Space Grey', another dropdown menu for 'Chess Standard - £4.49', a text field for the phone number '01234567890', and a text field for the IMEI '123451234512345'. Below these fields is a note: 'Please enter the device phone number for mobile handsets. The phone number is not required for tablets.' At the bottom is a blue button with a plus sign and the text '+ ADD DEVICE'.




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Step 3

After clicking '+Add Device' the 'Your Policy' section will be updated with the new device details. You can continue adding additional devices in the same way (up to a maximum of 10). **A total price with relevant discounts will update with each additional device. Example:**

Your Policy

Your Devices

Apple iPhone 6 16GB Space Grey	01234567890	1234512345123454.49	
Apple iPhone 7 32GB	01234567891	222222222222222225.99	
Apple iPhone 6S 16GB Space Grey	01234567899	33333333333333337.99	

Sub-Total	£18.47
Multi-Device Discount - Save 10%	- £1.85
TOTAL	£16.62

[Add another 2 devices to save 15%](#)

Step 4

When you have finished adding devices, please complete the 'Customer Details', 'Contact Details', and 'Payment Details' sections for your customer. Ensure all details are correct before clicking the 'Submit' button, as this will generate the new policy and send a copy of the policy documents to the customer e-mail address entered in the contact details section.

Customer Details

Title *

Firstname *

Lastname *

Business Name

Contact Details

Email Address *

Landline Number

Mobile Number *

Address Line 1 *

Address Line 2

Town / City *

County *

Postcode *

For more information...

[www.chesspartner.co.uk/
airtime/insurance](http://www.chesspartner.co.uk/airtime/insurance)



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